G. R. S. 59]

GPB—15,000—20-12-13

GENERAL AND REVENUE SECRETARIAT.

P 7E

1913.

( 9.7 )

**File No.** 41-13

**Serial Nos.** 8

# Papers Filed.

*Month* July 1914.

SUBJECT.

Circulars issued by The Comptroller during the month of April 1914.

| PREVIOUS REFERENCES. | LATER REFERENCES. |
|---|---|
| | |

BB. 900 18.7.14

G.R.S. 11] 1913-14.

GENERAL AND REVENUE SECRETARIAT.

( 97 )

NOTES.

File No. 41-

FILE HEADING.

Circulars.

From

The Comptroller

No. 6548 Dated 10-6-1914. Received 12-6-1914

| Diary No. 5034 | Enclos. | Spare Copies. | Serial No. 8 |
|---|---|---|---|

BRIEF ABSTRACT OF LETTER.

Forwards for information list & Copies of circular No. 7 of 4th April 1914. issued during the month of April 1914

NOTES AND ORDERS.

Submitted for information.

30/6. Write D.W.D. the Salary bill to all the members a Division as it does not necessarily follow that every item claimed will be paid. Separate the sum

NOTES—First Sheet.

GPB—35,000—15-6-12

G. R. S. 12]

General and Revenue Secretariat.

Q7 File No. 41 of 1913-14.

Serial No.

are issued in favour of the payee. If any person has any remarks to make thereon he should make the premia receivable even tho' the man himself has not received the pay. With the Circular requiring alteration in the cheque or on which the cheque is issued in pay of salaries, &c., there was an accompanying memorandum to be made out a cheque to be signed by Officer & the total of each month in the following Statement Statement showing Receipts of premia.

2 Another case a letter was sent to Head Office drawing attention to the difficulty caused by the Post Office not effecting the necessary transfer of postmen's money. The money meanwhile not being lying to any consequence when the remittance is made in accordance with Rules but there was no letter stating that any receivable item was omitted to be entered in the Cash Book of the Circle Office or Head Office Remittance Register. The Post Office was requested to be informed accordingly.

No. 1

NOTE—Contn. sheet. No. 2 putty

SIZE 500,000—7-21-15

Remarks—

L. J. M.

Deputy Director
Postal Services

G. R. S. 12]

General and Revenue Secretariat.

G-7 File No. 41 of 1913.4

Serial No.

The insurance premia are recovered from Salaries and it is only the net amt of Salaries that is paid to Officers though their acknowledgments for Gross Salaries are taken. So long as there is a Salary claim and insurance premium is a charge on it there does not seem to be any objection to recover such premium in advance of payment of net Salary to an Officer on whose part there may be some delay in receiving it. Once the Salary claim for a month is tallied for the insurance premium recoverable from it is available and it is best to effect the necessary adjustment at once. The recovery of premia due from the members of a whole Division in several instalments & on several cheques is not Convenient. As all the premia due from Officers of a Division will be available for payment as soon as the monthly Salaries fall due and as there can be no objection on the part of the Assured for payment of premia due there does not seem to be any objection to make the needful adjustment once for all for the earliest date on which it is possible.

5 As a matter of fact the arrangement proposed in the Circular is actually in force in many Divisions & the Circular only insists on its observance strictly.

NOTE—Contn. sheet.

G P B—10,000—13-6-14

4-7-14

General and Revenue Secretariat. | G.7 File No. 41 of 1913.4

Serial No.

6 I do not think the existing practice of deducting premium before salary is actually announced is correct as the Circular proposes to confirm this practice it can not be correct. The premium should be recovered out salary actually paid, otherwise the whole amount shown on hand, premium should not be recovered on undrawn salaries & credited in advance - this will also lead to confusion in some cases.

6.7.14

Secy

7 I agree with the Dy Comptr. The circular may remain as it is. No further action is called for.

7/7

8/7

8/7/14

P. W. Serial No. 114] No. 6548 C. 8/12-10

MYSORE PUBLIC WORKS DEPARTMENT,
CENTRAL OFFICE OF ACCOUNTS,

*Dated Bangalore, the 10 June 191 4*

It is requested that in future communications on the subject, the No. and date of this letter, and the distinguishing letters below the number as given opposite, may be quoted. All communications should be addressed as follows:—Comptroller, Mysore Public Works and Railway Branch, Bangalore.

FROM

DEWAN BAHADUR
J. S. CHAKRAVARTI, ESQ., M.A., F.R.A.S., etc.,
*Comptroller to the Government*
*of His Highness the Maharaja of Mysore,*
*Public Works and Railway Branch.*

DIARY No. 5034

1913-1914
SECTION G.Z.
FILE NO. H/-13
ITEM NO. 8.

To

D. M. Narasinga Rao Esq., B.A.,B.L.,
Offg. Secretary to the Government of Mysore
General and Revenue Departments,

Sir,

Adverting to Government order No.7405-45.Ed.422 07-9 of 6th February 1909, I have the honour to forwa herewith two copies of Circular No.7 dated 4th April 1914 issued during the month of April 1914.

I have the honour to be,
Sir,
Your most obedient servant,

A. Appaswamy
Assistant Examiner,
P. W. and Railway Branch.

C.V.

10.6.14

MYSORE PUBLIC WORKS DEPARTMENT

*191*

FROM

DEWAN BAHADUR
J. S. CHAKRAVARTI, ESQ.,
M.A., F.R.A.S., etc.,
*Comptroller to the Govt. of*
*H. H. the Maharaja of Mysore,*
*P. W. & Ry. Branch.*

To

Dated

Despatched

Received

No.

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SUBJECT.

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## FINANCIAL DEPARTMENT.

*Circular No.* 7, *dated* 4*th April* 1914.

Several instances of delay in payment into Treasury, of Life Insurance premia recovered from the salaries of officers have been brought to the notice of this office. There is no reason why such delay should occur and belated credits cause considerable inconvenience in the maintenance of the premium accounts of the assured in the office of the Secretary to the Mysore State Life Insurance Committee. It is therefore requested that all Public Works and Railway Disbursers will be so good as to arrange for the prompt remittance to Treasury, of premia recovered by them. A cheque in favour of the Treasury Officer for the payment of the total premia realised from a salary bill should be drawn on the day on which the disbursement of salary itself is made and despatched the same day to the Treasury Officer for transfer adjustment in his accounts.

J. S. CHAKRAVARTI,
*Comptroller, P. W. and Railway Branch.*

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